



Albuquerque Institute for Mathematics and Science

933 Bradbury SE Albuquerque, New Mexico 87106

(505) 559-4249 www.aims-unm.org

Regular Meeting

Albuquerque Institute for Mathematics and Science Governing Council

Date: April 25, 2013

Time: 11:30 am

Location: First floor conference room, 800 University Blvd

Meeting Type: Regular Special Proposed Approved

Attendance:

Members:	Present	Absent
Dr. Steve Cabaniss, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bob Walton, Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Kathryn Watkins, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Fortuin, member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Breda Bova, member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Alicia Aragon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Kerry Howe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Curtis Mitchke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other Attendees: Katharina Sandoval-Snider, Jolene Jaramillo

- I. Approval of March 14, 2013 Minutes Cabaniss
Passed
- II. Approval of Agenda Cabaniss
Passed
- III. Comments from the Community: 15 minute time limit, speakers limited to 3 minutes each.
None
- IV. Directors Report: Sandoval-Snider
Director's Report deferred until next meeting due to budget presentation
- V. Financial Sandoval-Snider/Jaramillo
BARS: Finance Committee met and approved BARS. Other BARS presented:
#22: An increase of \$419.00 for special education
#23: An increase of \$170.00 for Dual Credit materials.
#25 & #26: For HB33-adjustments from the original budget presented.
#27: Purchase of classroom computers, to be utilized by the replication.

Bank reconciliation was reviewed, approved and signed off by the finance committee.
 Check vouchers were reviewed and approved by the finance committee.
 Motion to approve BARS, Statements and Check Vouchers: **Walton**
 Second: **Watkins**
 Motion carried: Unanimous

A copy of the meeting minutes are available for public inspection at Albuquerque Institute for Math and Science at 933 Bradbury SE, Albuquerque, NM 87106, within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes.

The AIMS@UNM shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Katharina Sandoval-Snider at (505) 559-4249 5 business days prior to the meeting



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- VI. **Annual Budget Review and Approval:** **Jaramillo/Sandoval-Snider**
Budget proposal presented by Jaramillo. Overall budget is \$3,984,781. Sandoval has budgeted conservatively as per fiscal prudence, although there is expected to be an increase in membership. Instruction (teacher salaries) will see a 59% increase over last year. Classroom support will see a 14% increase from the previous year. Administration will see an 8% increase, Central services a 3% increase and operation of plant a 151% increase. The operation of plant increase is due to proposed replication of the school.
Motion to approve conditionally the budget pending approval by the Public Education Department as a result of the Program/Budget review process: Walton
Second: Watkins
Motion carried: Unanimous
- VII. **Salary Schedule:** **Sandoval-Snider/Jaramillo**
Salary schedule presented is for new employees to AIMS. Sandoval reminded the Governance Council that AIMS is a performance pay organization, with raises given according to performance evaluation. Upon completion of the evaluations, Sandoval will present the annual evaluation and compensation trends to the Governance Council.
Motion to approve the salary schedule: Walton
Second: Watkins
Motion approved: Unanimous
- VII. **Presentation of school calendar:** **Sandoval-Snider/Jaramillo**
Total instructional time is 1274 hours, 194 hours in excess of requirement by state statute. AIMS maintains a regular instructional calendar, and does not participate in activities that reduce the instructional time, as this is contrary to the mission of the school.
Motion to approve the school calendar: Walton
Second: Watkins
Motion carries: unanimous
- VIII. **Business Policies:** **Watkins**

Watkins and Jaramillo presented the Business Policy Manual. Watkins suggested some changes to the language of the manual.
Motion to approve and adopt Business Manual with proposed changes: Walton
Second: Mitchke
Motion passes: unanimously

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- IX. **IDEA-B Application:** **Sandoval-Snider**
AIMS will not be applying for IDEA-B funds, as it is unlikely the school could fully utilize those funds within the restrictions determined by law. Sandoval will send a letter to the state explaining why the school is not applying for those funds.
- X. **Special Education Policies:** **Sandoval-Snider**
Updates to the AIMS Special Education Policies were presented to the Board.
Motion to approve the updated Special Education Policy Manual: **Howe**
Second: **Walton**
Motion carried: **unanimously**

Meeting was adjourned at 1:15 pm.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "K. Sandoval-Snider".

Katharina Sandoval-Snider
Director

A handwritten signature in blue ink, appearing to read "Steve Cabaniss".

Dr. Steve Cabaniss, President

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