

## KEEP THIS FOR FUTURE REFERENCE

AIMS@UNM's mission is to provide an outstanding Mathematics and Science education within a University environment, while at the same time enrolling students in the University of New Mexico for advanced work. There is a focus to a gender, economically and racially diverse student body. By creating a powerful learning community centered on core values and a shared commitment to academic excellence, AIMS@UNM intends to increase the number of underrepresented students, who attain college science and mathematics and science degrees. AIMS@UNM will graduate responsible, engaged citizens who are prepared to be leaders of the future. It is expected that every student attending AIMS@UNM will have the motivation and intellectual ability to graduate and to attend a four year college or university while still at the high school level. It is vital to understand AIMS@UNM is a **school of choice and is not appropriate for every student**. A student's educational best interest is the primary motivation for any placement.

**In order to uphold our mission we have included a Student/Family contract as part of the admission's process, we are asking that students and their families review and commit to the following terms.(FAILURE TO COMPLY MAY RESULT IN YOUR STUDENTS' DISMISSAL FROM THE SCHOOL. EXPULSION FROM AIMS@UNM WILL RESULT IN EXPULSION FROM THE ALBUQUERQUE PUBLIC SCHOOL SYSTEM FOR A PERIOD DETERMINED BY THE ADMINISTRATION OF AIM@UNM). Read this carefully. Failure to comply may result in your student's inability to enroll or be successful at AIMS@UNM.**

This contract is between \_\_\_\_\_, his/her parent(s) or guardian, and Albuquerque Institute for Mathematics and Science @UNM for the school year.

### Student :

1. I agree to attend school every day, be on time, and ready for instruction.
2. I agree to give my best effort to all of my academic work. I will complete my homework every night (avg. of 3 hrs), actively participate in class, ask questions and when I don't understand something, and in alignment with the expectations of accepted behavioral demeanor with superiors.
3. I agree to interact with my teachers, staff and administration in a way that is respectful and polite.
4. I agree that, should I not understand something or give my best effort on an assignment, I will be required to attend after/or before school homework sessions.
5. If I am absent, I will take responsibility for bringing in documentation, if it is an unexcused absence, and getting missed assignments. If the absence is excused, I have an equal number of days to my absence to make up the assignment(for example, if I was gone 1 day, I have 1 day to make the assignment up). If the assignment is more than a week in length, it is due upon my return. If the absence is unexcused, then I will take a 0 for the absence. Excused absences are for illness and or family emergency. Unless there is teacher discretion, **THERE IS NO MAKEUP WORK** at AIMS@UNM.
6. I agree to be a positive participant in all aspects of the Albuquerque Institute for Mathematics and Science @UNM programs including, but not limited to field trips, academic counseling, group discussions, physical education activities, testing, and all other instruction deemed appropriate by the Albuquerque Institute for Mathematics and Science @UNM staff.
7. I will abide by all provisions and requirements of the University of New Mexico, and will take responsibility for determining these provisions and requirements by visiting the University of New Mexico website ([www.unm.edu](http://www.unm.edu)).
8. I will abide by the dress code (included).

9. I understand that I am responsible for my own behavior, and I agree to comply with all the rules and policies of the Albuquerque Institute for Mathematics and Science @UNM in the Student and Family Handbook (to be distributed at the beginning of the school year).
10. I agree to follow all the written and verbal instructions given by all staff members of Albuquerque Institute for Mathematics and Science @UNM and employees of the University of New Mexico.
11. I agree to follow all computer policies and procedures as stated in the Student and Family Handbook.
12. I agree to refrain from destroying or damaging private or school property, and I agree to pay, by cash for anything I damage. I understand that if I violate the computer use agreement my privileges concerning the use of this equipment may be temporarily or permanently revoked. **ANY DESTRUCTION OF SCHOOL PROPERTY OR UNIVERSITY PROPERTY WILL RESULT IN LEGAL ACTION WHICH MAY INCLUDE EXPULSION, RESTITUTION, AND OR PROSECUTION.**
13. I understand that I must provide proof of UNM/CNM registration within three days from registration at either location.
14. I understand that tuition is paid to the University of New Mexico by AIMS@UNM. Should I withdraw from the class, or fail to maintain a C average for the class, I will reimburse AIMS@UNM at a rate of \$50.00 per credit hour. Additionally, all books purchased by AIMS are the property AIMS and are to be turned in at the end of the semester. Failure to do so will result in a fine charged to the student/parents and withholding of school documents.
15. I understand that violation of any of the following while attending the AIMS@UNM may result in expulsion and or legal action:
  - a. Academic Honesty: I agree to complete my own academic assignments and understand that cheating and plagiarism is not allowed. I also agree to not use any electronic device to plagiarize, threaten, or harass any student, faculty, administration or personnel
  - b. Drugs: I agree to refrain from the use or possession of alcohol, tobacco, marijuana and other illicit drugs or intoxicants.
  - c. Weapons: I agree to refrain from the possession of knives, guns or any other type of weapons
  - d. Violence: I agree to refrain from all forms of violence, assault, and bullying.
  - e. Harassment: I agree to refrain from verbal abuse or sexual abuse of anyone at the school on the basis of race, gender, religion or sexual preference.
  - f. I agree to not steal from any person at AIMS@UNM or the University of New Mexico.

Violation of any of these issues may result in expulsion from AIMS@UNM or legal prosecution, and consequently the Albuquerque Public School system.

I understand that attending the Albuquerque Institute for Mathematics and Science @UNM is a privilege, not a right. I understand that if I do not give the appropriate effort or meet any of the above commitments, loss of privileges, suspension, or expulsion may result. I also understand that expulsion from AIMS@UNM by APS district policy, will result in expulsion from Albuquerque Public Schools for the prescribed period of time.

**Parent:**

1. I agree to promote and support the staff, programs, and policies of the Albuquerque Institute for Mathematics and Science @UNM) and accept the responsibility to work cooperatively with the staff on behalf of my child.
2. I agree to see that my child attends school every day and arrives on time. I understand that should my child be absent more than 10 days of the school year, he or she will not receive credit unless the child makes up time/for time, and have to repeat his/her current grade at cost to the parent.
3. I agree to actively oversee my child's academic work on a daily basis and ensure that my child is giving his/her best effort.
4. I agree that AIMS@UNM is responsible for grade reports at the nine week and semester grade periods. AIMS@UNM will notify parent of initial failure of student to meet grade expectations each semester. After that it is incumbent upon the parent to monitor their child's progress.
5. I understand that my child will be required to attend after school remediation should he/she not complete homework. I will be responsible for all transportation to and from this additional service. I also understand that prior transportation arrangements do not excuse my child from remediation.
6. I agree to arrange for my student's transportation to and from AIMS@UNM, and take sole responsibility for the arrival of my student. Children cannot be left unsupervised after school. Students needing after-school programs may enroll in several offered around the city for a fee, however these programs are not sponsored by AIMS. It is the parents' responsibility to see to their child's transportation to and from such programs.
7. I understand that my child will not be promoted to the next grade unless he/she has met all the academic requirements of the school as per the Charter. Should my child not meet these requirements, I understand that my child may need to remediate at cost to me, for the credit.
8. I agree to attend all parent conferences meetings by the Albuquerque Institute for Mathematics and Science @UNM staff, including but not limited to academic conferences, progress meetings, and discipline conferences.
9. I agree to come to school for a meeting if my child is suspended and I understand that this meeting must occur before my child returns to class.
10. I agree to allow my child to travel and to participate in all field trips arranged by the Albuquerque Institute for Mathematics and Science @UNM, and I hereby authorize my child to receive emergency medical treatment if I am unavailable.
11. I agree that I will not allow my child to participate in an off-campus activity where drugs, alcohol or other illicit substances are consumed.
12. I agree to a media release for my student. This release permits the Albuquerque Institute for mathematics and Science @UNM (AIMS@UNM) to use the following items for publication on the school website, in school brochures, and in other school promotional materials. We reserve the right to make, produce, reproduce, exhibit, distribute, publish and transmit by means of live broadcast,

videotape, photograph and print student's name, grade level, voice, picture, likeness and actions as an individual in connection with school activities.

13. I understand that I must provide proof of UNM/CNM registration within three days from registration at either location
14. I understand that tuition is paid to the University of New Mexico by AIMS@UNM. Should my student withdraw from the class, or fail to maintain a C average for the class, I will reimburse AIMS@UNM at a rate of \$50.00 per credit hour. Additionally, all books purchased by AIMS are the property AIMS and are to be turned in at the end of the semester. Failure to do so will result in a fine charged to the student/parents and withholding of school documents.

We have read the terms outlined in this contract. We understand them and agree to comply with them fully.

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

### 2007-2008 Student Dress Code

The purpose of the Albuquerque Institute for Mathematics and Science @UNM dress code is to create a professional, safe and respectful community where students can place their sole focus on learning. The dress code is in effect from the start of the school day until the end of the school day.

#### Tops

- Students must wear a **BLACK or WHITE** short or long sleeved shirt with a collar at all times. Jackets will not qualify as a replacement to a collared shirt. Shirts may not be excessively baggy and must be buttoned up.

#### Bottoms

- **Black or tan** pants must be worn . No excessive "sagging or baggy" pants (to be determined by faculty and administration)

#### Other

- Students must wear shoes to school.
- Earrings are acceptable, but no other visible piercings are permitted unless religiously required with confirmation. Students who have existing piercings must remove them during instructional time and when representing AIMS@UNM at any event (learning environments associated with AIMS@UNM>)
- Text on clothing or buttons that promotes violence, alcohol, gangs, tobacco or drugs is prohibited and clothing that is associated with a gang is not permitted.(determination made by administration)
- Clothing, jewelry, or appearances that are determined by the administration/staff and or faculty to be distracting to the learning environment will not be permitted.
- Any AIMS@UNM logo attire purchased through AIMS@UNM is acceptable.

**The faculty, staff and administration of AIMS@UNM reserve the sole right to interpret and enforce the student dress code. Parents of students who violate the dress code will be required to pick up their children within one hour of notification by AIMS@UNM, unless other arrangements with administration is made, to return home for compliance with the dress code. Failure to do so may result in expulsion from AIMS@UNM.**