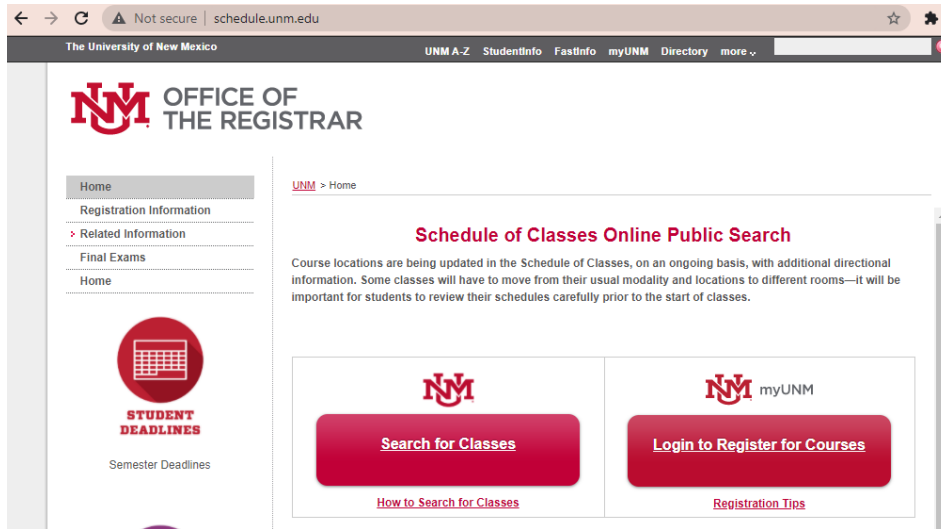


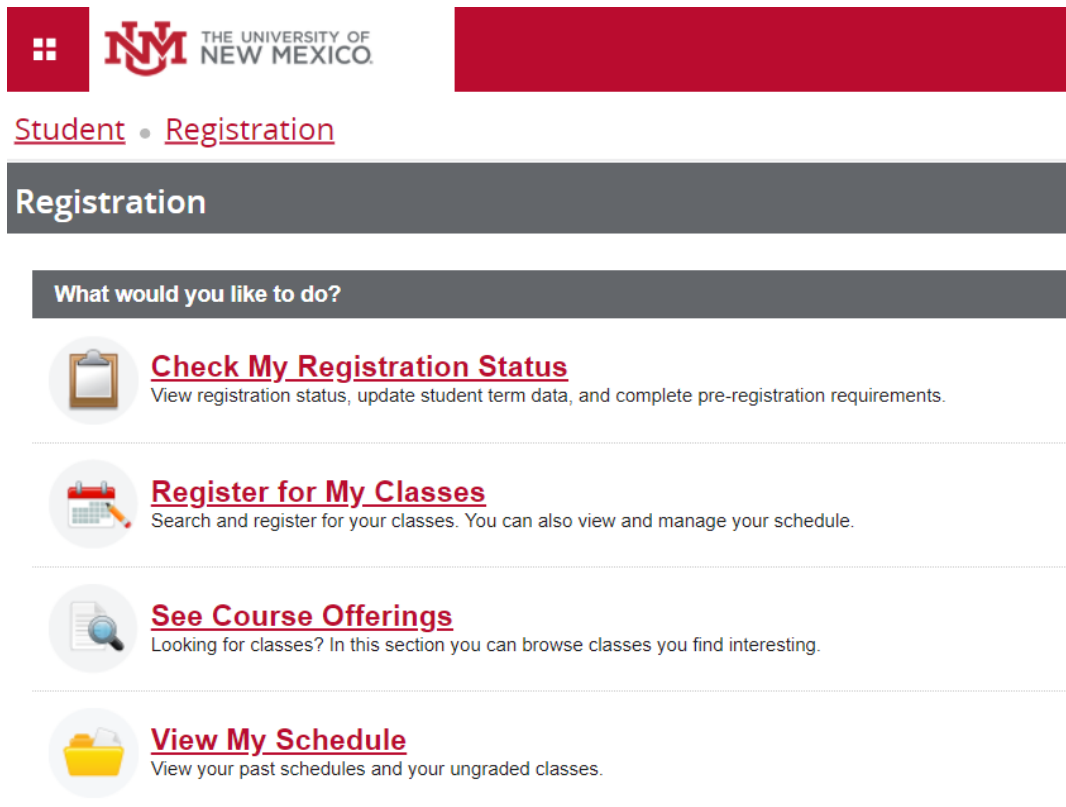
How to search for UNM classes and UNM DUAL CREDIT PROCESS

Go to schedule.unm.edu

Click Search for Classes



Click See Course Offerings



Select a term- Summer, Fall, or Spring



[Student](#) • [Registration](#) • [Select a Term](#)

Select a Term

Summer 2021

MD Program Fall 2021 (View Only)

Fall 2021

Summer 2021

MD & PHARMD Spring 2021

Spring 2021

Search by subject or by course name/number if you know it. It's better to search by subject and course number



[Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#)

Browse Classes

Enter Your Search Criteria

Term: Summer 2021

Subject

Keyword

Subject and Course Number

You can add another

Search

Clear

▶ [Advanced Search](#)

Pay attention to a few things:

1. Is the class full? Then check out the waitlist capacity. You can sign up for the class if there is room on the waitlist but this does not guarantee you a spot.
2. Check the campus. Make sure it says "Albuquerque." You CANNOT sign up for a class on another campus.
3. Classes will be Face-to-Face or Online. Be sure you know what kind of class you are signing up for.
4. Once you pick a class, the information below is what you need to fill out your Request Form.



[Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#)

Browse Classes

Search Results — 8 Classes

Term: Summer 2021 Subject and Course Number: MATH1220 Mathematics

Title	Subject	Course Num	Section	CRN	Term	Meeting Times	Campus	Status
College Algebra Lecture	MATH	1220	002	28545	Summer...	S M T W T F S 10:00 AM - 11:40 AM Type: 100% Face-to-Face Bu	Albuque...	15 of 15 seats remain. 8 of 8 waitlist seats...
College Algebra Lecture	MATH	1220	003	28547	Summer...	S M T W T F S 10:00 AM - 11:40 AM Type: 100% Face-to-Face Bu	Albuque...	9 of 9 seats remain. 5 of 5 waitlist seats...
College Algebra Lecture	MATH	1220	004	28549	Summer...	S M T W T F S - Type: Arranged Building: Online MAX Room: 1	Online ...	35 of 35 seats remain. 18 of 18 waitlist seats r...
College Algebra Lecture	MATH	1220	007	28551	Summer...	S M T W T F S - Type: Arranged Building: Online MAX Room: 1	Online ...	35 of 35 seats remain. 18 of 18 waitlist seats r...
College Algebra Lecture	MATH	1220	030	29354	Summer...	S M T W T F S 08:00 AM - 10:45 AM Type: 100% Face-to-Face Bu	Albuque...	30 of 30 seats remain. 15 of 15 waitlist seats r...
College Algebra Lecture	MATH	1220	300	28554	Summer...	S M T W T F S - Type: Arranged Building: Los Alamos Online Rc	Los Ala...	30 of 30 seats remain. 15 of 15 waitlist seats r...
College Algebra Lecture	MATH	1220	440	28556	Summer...	S M T W T F S - Type: Arranged Building: Gallup Online Room:	Gallup	25 of 25 seats remain. 13 of 13 waitlist seats r...
College Algebra Lecture	MATH	1220	501	28558	Summer...	S M T W T F S 09:00 AM - 11:45 AM Type: Remote Set Day/Time	Valencia	30 of 30 seats remain. 15 of 15 waitlist seats r...

Steps for Signing Up for UNM Dual Credit

Please Visit: <http://advisement.unm.edu/dual-credit/admissions-process.html>

Step 1: Apply. Fill out the online application. You must reapply each semester.



Dual Credit Application Form

Student Information

First Name *	Middle Name	Last Name *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of Birth *	Gender *	Social Security Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
UNM ID (if known)		
<input type="text"/>		

Mailing Address *		
<input type="text"/>		
City *	State *	Zip Code *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home Phone *	Cell Phone	Email Address *
<input type="text"/>	<input type="text"/>	<input type="text"/>

Term you are applying for *

Student Citizenship

Are you a United States Citizen? *	Alien Registration Number (if applicable)
<input type="text"/>	<input type="text"/>
If no, are you a Legal Permanent Resident of the United States?	Visa Type (if applicable)
<input type="text"/>	<input type="text"/>

Student Birth Information

Birth City *	Birth State *
<input type="text"/>	<input type="text"/>

Student Ethnicity(Optional)

The University of New Mexico is required by Federal law to request this information for statistical purposes. Your response is voluntary.

Do you consider yourself to Hispanic/Latino?



Select one or more of the following racial categories to describe yourself.

- American Indian or Alaska Native
- Asian
- Black or African American

Step 2: Fill out the Dual Credit Request Form

This form must be filled out correctly. This form must also be legible. If I cannot read it then Dee Dee Hatch-Sanders at UNM cannot read it and cannot register you for classes.

*See the next page for how to fill out form.

State of New Mexico
Dual Credit Request Form
 Summer Fall Spring

School Year
 Last Day to Drop

Student Information

Last Name

First Name

MI

Date of Birth

STARS Student ID#

Social Security Number *

Mailing Address

City

State

ZIP Code

Residency – NM County

High School Name

Gender

Ethnicity *

Telephone

Expected Graduation Date

HS ACT Code **

High School GPA

*Social Security number and/or ethnicity are not required for dual credit participation. **HS ACT Code is not required for homeschool students.

Course Listing and Secondary/Postsecondary Approval

The above-named student has been given permission to enroll as a dual credit student. Based on this student's Next Step Plan, academic record and overall maturity, I feel he/she will be successful in college level courses. Therefore, as high school representative, I recommend the student take the following course(s):

Schedule # e.g. CRN #	Course #, e.g. MATH 121	Course Section #	Course Title, e.g. College Algebra	STARS Course Code	Day(s) (MTWTFr)	Time, e.g. 1-1:30pm	Location of Course	Higher Education Credits	High School Credits

FERPA Release Information

We, the student and parent/guardian, agree for the above-named student to enroll in the Dual Credit Program offered in coordination with the above named high school and postsecondary institutions. We understand the high school representative will authorize course selection for each term. We understand that all prerequisite requirements, including assessment and course placement must be met.

We agree to abide by the guidelines in the Dual Credit Memorandum of Agreement, and in high school and postsecondary policies and codes of conduct.

We will cooperate with both the high school and postsecondary institution in fulfilling student responsibilities. We understand that any courses registered for, or grades earned, become a permanent part of the student's high school and college record. At the end of each quarter and/or semester, we authorize the postsecondary institution to send all grades to the high school, including those for courses that are not a part of this agreement.

We understand that it is the student's responsibility to receive approval from the high school representative for permission to drop or withdraw from the course(s) listed above.

According to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), all rights of access to student educational records transfer from parent to student when the student is enrolled in a postsecondary institution. Accordingly, dual credit students still enrolled in high school have rights of access to their postsecondary dual credit records. In order for the student to receive credit, transcripts of dual credit courses will be shared among the secondary and postsecondary institution, the New Mexico Public Education and Higher Education Departments (NMPED/NMHED).

All data will be used and maintained in accordance with all federal and state statutes, regulations, and policies.

By signing below, I, the student, authorize the postsecondary institution listed above, to release all information concerning my academic records to my high school, the NMPED, and the NMHED. I understand that information may be released orally, electronically, or on paper. I have the right to inspect any written records released pursuant to this consent and understand that I may revoke this consent at any time.

We, the student and parent/guardian, certify that all the information furnished in this application is true to the best of our knowledge. We understand that any misrepresentation of the facts may result in the immediate cancellation of the student application or registration.

Signatures

High School Representative Signature

Date

Student Signature

Date

Postsecondary Representative Signature

Date



High School Representative Name (print/type)

Parent/Guardian Signature

Date

Postsecondary Representative Name (print/type)

How to fill out the Request Form

State of New Mexico
Dual Credit Request Form

Summer Fall Spring

School Year

Last Day to Drop

Student Information * 9 digit STARS Student ID# is required.

<input type="text" value="Quesada"/> Last Name	<input type="text" value="Samatha"/> First Name	<input type="text" value="M"/> MI	<input type="text" value="00/00/0000"/> Date of Birth	<input type="text" value="123456789"/> STARS Student ID#	<input type="text" value="not required"/> Social Security Number *
<input type="text" value="ABC Main St. NE"/> Mailing Address	<input type="text" value="Albuquerque"/> City	<input type="text" value="NM"/> State	<input type="text" value="87106"/> ZIP Code	<input type="text" value="Residency - NM County"/> Residency - NM County	<input type="text" value="AIMS"/> High School Name
<input type="text" value="F"/> Gender	<input type="text" value="Not Required"/> Ethnicity *	<input type="text" value="Your phone#"/> Telephone	<input type="text" value="MAY 2023"/> Expected Graduation Date	<input type="text" value="320109"/> HS ACT Code **	<input type="text" value="Your GPA"/> High School GPA

* Social Security number and/or ethnicity are not required for dual credit participation. * 320109 is the AIMS Code. students.



[Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#)

Browse Classes

*What you see on UNM class search

Search Results — 372 Classes
 Term: Spring 2021 Subject: Mathematics

Title	Subject	Course#	Section#	Hours	CRN	Term	Meeting Times	Campus	Status	Attribute
College Algebra Lecture	MATH	1220	011	3	51414	Spring	S M T W T F S 02:00 PM - 03:15 PM	Albu...	3 of 35 seats re...	Albuquerque/Main Albuquerque Dual Credit College of Arts and Sciences Meets NMLDGECC Area II: Math Meets UNM Area 2: Mathematics

*On the Dual Credit Request Form

Schedule # e.g. CRN #	Course #, e.g. MATH 121	Course Section #	Course Title, e.g. College Algebra	STARS Course Code	Day(s) (MTWTF)	Time, e.g. 1-1:30pm	Location of Course	Higher Education Credits	High School Credits
51414	Math1220	011	College Algebra		T TH	2PM-3:15PM	Abq/Main	3	1

DO NOT forget the student and parent signature.

Step 3: Fill out the Student Proxy Form and sign it.



Student Information Release Proxy

Completed form must be presented to the Office of the Registrar
Mesa Vista Hall - North - Phone # 505.277.8900

I, _____, hereby give consent to the University of New Mexico to release records and other information covered by the Family Rights and Privacy act of 1974 (FERPA). I understand that by signing this form my records and information can be released without my knowledge to the individual(s) listed below. The individual(s) have access to to my information for the _____ academic year. I understand this release cannot exceed one academic year in length.

Student Signature	UNM ID #	Date
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The individual(s) listed below have access to records and information maintained by the offices listed below.

- Office of the Registrar - Academic Transcripts, Enrollment Certificates
- Dean of Students - FERPA Authorized Disciplinary Information
- Bursars Office - Student Financial Information
- Housing Office - Account and Assignment Information
- Admissions - Admission Status, Documents Related to Admission, Residency Status of New Students
- Academic Advising - Information Related to Advising Sessions, Progress Toward a Degree, Course Selection, and Application for a Degree Program or For Graduation
- Center for Academic Program Support (CAPS) - Visit history from CAPS database.
- Financial Aid Office -

<input type="checkbox"/> The status of my Financial Aid file	<input type="checkbox"/> My Financial Aid Awards
<input checked="" type="checkbox"/> All documentation in my file	<input type="checkbox"/> Other (must be specified below)

The information maintained by the office(s) selected above may be released to the following individual(s):

AIMS @ UNM	Student High School
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Printed Name	Relationship to Student
Parent/ Guardian NAME	Parent/Guardian

Printed Name	Relationship to Student
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Step 4: Email the Request Form and Proxy to Ms. Quesada at squesada@aims-unm.org

Ms. Quesada will get a signature from Mr. Cordova, your transcript from Ms. Delgado, and she will send in all three forms to UNM: 1) Request form, 2) Proxy, and 3) Transcript. She will send you a confirmation email one those forms have been submitted.

~Keep an eye on your AIMS email and your UNM email~